

Minutes of Gorham Public Library Trustees Meeting: February 16, 2016

Trustees Present:

Aaron Gorban, Gail Wigler, Clint Emmett, David Graham

Staff / Others Present:

Elizabeth Thompson, Director

The meeting was called to order by Chairperson Aaron Gorban at 6:00PM.

After review of the minutes of the meeting of January 19, 2016 a motion to accept the minutes was made by David Graham and seconded by Gail Wigler. Motion passed unanimously.

Treasurer's Report:

Copies of the financial reports were provided. Everything is proceeding on schedule. Advertising for our RFP was the largest item. Our 2016 budget was recommended by both the Selectmen and Budget Committee along with our \$ 10,000 capital reserve request. Next step will be approval at the Town Meeting in March.

Director's Report:

GPL Director Elizabeth Thompson reported on the following:

- Connie's mother in Florida had an accident and she will be visiting her.
- Sick Leave policy was discussed. The Board will look at this. At present, the Board agreed that sick leave would be appropriate if due to a family member's illness / injury.
- Elizabeth will check with the town and Water & Sewer to see how this is handled.
- Apparently there is a discrepancy on the sick leave listed on the pay stubs and the actual. It was agreed this should be addressed to insure uniform procedures.
- There were two bids received from our RFP request.
- Bidders were Ray's Electric and Yourison Construction. The bids were discussed in detail.
- Consensus was that we need to meet with both to be sure we are comparing the same things. Aaron and Clint volunteered to be involved with this. Gail will also participate if she is able to due to schedule.
- Mike Waddell has been very helpful during the process. The Board appreciates his assistance.
- There will be a presentation by the Mt. Washington Observatory on February 17th.

Other Business:

Clint has been investigating the possibility of having the GPL be eligible for charitable donations through "Amazon Smile ". The Board was very interested and Clint will gather additional information for next meeting.

Next Meeting:

Next regular meeting will be Tuesday, March 22, 2016 at 6:00PM. In the meantime, members who are available will attend the Town Meeting in early March.

A Motion to Adjourn passed unanimously and the meeting adjourned at 7:01PM.